

NOTICE TO ATTORNEYS WHO PRACTICE IN MUNICIPAL COURT:

**THE JUDGES OF THE FRANKLIN COUNTY MUNICIPAL COURT HEREBY GIVE NOTICE
OF THEIR INTENTION TO AMEND LOCAL RULE 9.15 AS FOLLOWS:**

- 9.15 Appointment of Process Server for Annual Term ~~Upon proper motion, the court may appoint individuals to serve as process servers pursuant to Civil Rules 4.12(2) and 45(B) for a period of one year from the date of the entry granting the motion for appointment. The motion shall represent that the individual seeking appointment is over eighteen years of age, is a resident of the State of Ohio and will never be a party to any action in which process or a subpoena is issued. To be appointed as a civil process server pursuant to Civ.R. 4.1(D) and (E), the applicant or an attorney on their behalf shall complete and file with the Clerk of Court an "Application for Appointment as Civil Process Server" and the applicant seeking to be appointed shall sign and file a "Certification of Applicant for Appointment as Civil Process Server." Costs for the application shall be deposited as required by Local Rule 13, Schedule 9.00.~~

The Clerk shall file the application to the civil case in which it is submitted or shall initiate a miscellaneous case and file the application to the same, whichever is applicable. The Clerk shall file any subsequent order by the court to the same case in which the application is filed.

Upon proper motion, the Court may issue an order to designate any person to serve a subpoena pursuant to Civ.R. 45(B). The motion shall represent that the individual to be designated is not a party to the case in which a subpoena will be served by them and are not less than eighteen years of age.