

**In the Franklin County Municipal Court
Columbus, Ohio**

Administrative Order Number: 14-2021

Effective: 12/17/2021

Administrative Orders 10-2021 and 12-2021 are hereby **RESCINDED** and replaced with the orders set forth herein.

The Findings of Fact stated in Administrative Orders 05-2020, 06-2020, 07-2020, 09-2020, 10-2020, 26-2020, 03-2021, and 05-2021 are hereby incorporated by reference into this Administrative Order, and are further supplemented as follows:

Based upon these Findings of Fact, the Franklin County Municipal Court hereby issues the following orders.

THEREFORE, IT IS HEREBY ORDERED:

Masks required

1. Individuals not wearing a face covering that will offer protection against the spread of the COVID-19 virus shall not be admitted into the Franklin County Municipal Court.

2. All individuals admitted into the Franklin County Municipal Court shall wear a face covering while inside.

Traffic arraignment

3. In order to continue staggered docket start times for traffic arraignments, Law Enforcement agencies are **REQUESTED** to continue summoning defendants to appear either at 8:30 a.m. and 10:00 a.m.

Evictions

4. The Clerk shall continue scheduling no more than 40 initial eviction hearings each day at 8:30 a.m. in Courtroom 11B, and no more than 40 initial eviction hearings each day at 10:30 a.m. in Courtroom 11A.

Weddings

5. In order to protect the health and well-being of persons working in and visiting the Courthouse, weddings at the Courthouse are strongly discouraged until further notice. However, for weddings that do go forward, only six individuals may attend the wedding, in addition to the individuals being married.

Self Help Resource Center

6. The Self Help Resource Center may continue to allow in-person visitors, subject to maintaining appropriate social distancing precautions necessary to protect staff and visitors. In

the discretion of the Managing Attorney, the Center may offer limited services other than in-person, as much as practicable and considering staff and resource limitations.

Jury service

7. Individuals who are summonsed for jury service are requested to stay home until or unless they are notified that their services are needed for a particular trial.

Elevators

8. In order to continue maintaining appropriate social distancing, no more than 3 people may occupy an elevator at one time.

12.17.21
Date

Ted Barrows
Judge Ted Barrows
Administrative and Presiding Judge