



375 S. High Street, 8<sup>th</sup> Floor

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# FRANKLIN COUNTY MUNICIPAL COURT

## DEPARTMENT OF PRETRIAL AND PROBATION SERVICES

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### DEPARTMENTS AND SERVICES

- Administrative Support Services
  - Reception
  - Intake Services
    - Investigation and supervision assignments
    - Assessment scheduling
- Automated Telephone Reporting
  - The Department utilizes an Automated Reporting System (ARS) as an alternative to in-person reporting for approved and appropriate populations.
- Community Sanctions Unit
  - Community Service
    - Provides an opportunity for individuals to give back to the community and/or perform service in lieu of fees or costs. Services can be completed at approved agencies or via the clean-up crew.
    - Participants are required to pay a \$10.00 program administrative fee payable at the Franklin County Municipal Clerk of Courts located at 375 S. High St, Columbus OH 43215-4520 on the first or second floors, prior to scheduling hours. Payments may be paid with money order, cash or credit card.
  - PNC (Provided No Convictions)
    - A condition of PNC supervision is payment of a \$50.00 PNC user fee. Payment can be made at the Franklin County Municipal Clerk of Court located at 375 S. High St, Columbus OH 43215-4520 on the first or second floors.
    - Payments may be paid with money order, cash or credit card.
  - Restitution
  - Clean-up Crew
- Electronic Monitoring/Home Confinement
  - A sentencing and/or community sanction option that allows an individual to reside in the community while simultaneously providing for continuous electronic monitoring of their whereabouts. This may include utilization of inclusion and exclusion zones or home confinement restriction.
  - The EMHC program allows individuals the ability to seek or maintain employment, participate in approved programming/treatment and attend to any medical needs.
- Group Supervision
  - Is a supervision response for designated individuals that utilizes group orientation and attendance at identified cognitive behavioral intervention groups, in lieu of individual office contacts. Group Supervision participants are required to attend a minimum of four (4) group sessions.
  - Group Orientation Video: <https://youtu.be/NsOUgXwjJuE>
  - Group Sessions
    - **AMBC (anger management) - REQUIRED FOR EVERYONE**

- Participants will learn the key role of the mind and to monitor anger-generating thoughts or attitudes and to replace them with responsible self-talk that reduces anger and buys time for more controlled, constructive behavior to take over. Group members will also learn to recognize and monitor bodily signs that anger is building and must be reduced.
- **Coping Skills**
  - Coping Skills improves one's ability to deal with uncomfortable, unpleasant, or intense events they perceive as stressful. In this session, group participants will have the opportunity to practice examples of positive coping skills to help one better handle stressful events in a pro-social manner.
- **Values Clarification**
  - This session will help participants to examine their lifestyle in light of what they value. The activity that will be used is designed to help clients reach their own conclusions about how their risky behavior is congruent or how it is distracting them from their values and what is important to them.
- **Goal Setting**
  - Participants will establish the goal(s) they want to achieve while under supervision and discuss short-term and long-term goals. Participants will learn steps to setting a goal the SMART way and about personal barriers, internal and external roadblocks, potential negative costs if the roadblocks are not removed and positive benefits when successfully meeting the goal.
- **AOD Education - REQUIRED FOR OVI CASES**
  - This group is designed to educate participants about alcohol and other drugs and teach participants strategies for avoiding substance abuse. The session will provide AOD education activities to assist group members in making healthy and safe choices and help them to identify risky situations.
- **Financial Literacy**
  - This session focuses on helping individuals build their ability to manage money as well as empower them with information and tools that could be used based on their current needs and goal. An interactive exercise from PlaySpent.org will also be used to assist with covering financial knowledge, understanding, confidence and motivation to make financial judgements and decisions.
- **Employment Readiness**
  - This workshop will help those seeking employment or looking for a career path. Topics include: communication skills, dos and don'ts of an interview/resumes, differences between chronological, functional and combination resumes, three important components of networking, and current job opportunities.
- **Assertive Communication**
  - Assertive Communication helps participants establish boundaries and assist them to better handle situations in which they feel like they are not being heard or when someone tries to take advantage of them. This session consists of the implementation of roles play scenarios to practice assertive communication.
- **Thinking Errors & Social Behavior Problems - REQUIRED FOR EVERYONE**
  - The purpose of this session is to help participants identify, own and motivate them to change patterns of irresponsible thinking and behavior problems. Participants will be introduced to and learn about 4 thinking errors and 12 related social behavior problems.
- **In-house Cognitive Behavioral Programming**
  - The Department offers cognitive behavioral intervention programs designed to work with individuals to address how their thinking impacts their behavior and to teach problem solving and social skills.

- **Thinking for a Change (T4C)**
  - **Cognitive Self-Change:** Helps pay attention to the thoughts and feelings that are going on inside your head, to recognize the risk in these thoughts and use new thinking to avoid trouble.
  - **Social Skills:** This group works to engage in healthy communications based on thoughts and feelings by putting them into positive actions.
  - **Problem Solving Skills:** This group helps to provide a step-by-step process to address challenges and stressful situations one may encounter and to make better choices.
  - **Thinking For a Change Full Group:** This group will work with all three of the above areas.
- **Cognitive Behavioral Interventions-A Comprehensive Curriculum (CBI-CC)**
  - This cognitive behavior program teaches participants strategies to manage risk factors and emphasizes skill building activities to assist with cognitive, social, emotional and coping skill development.
- Internship and Volunteer Opportunities
  - The Department is committed to providing meaningful, professional development opportunities to students interested in learning about and gaining experience of the field of Pretrial and Probation.
  - Please contact the Intern Coordinator at 614-645-7869 for additional information.
- Interstate Compact
  - The ability to relocate to another state for purposes of long term treatment programs, seasonal work or school internships, returning home or permanent relocation.
  - Approval for Interstate Compact is required before an individual may leave the State of Ohio.
  - The transfer of cases from other states into Ohio is facilitated by the Ohio Adult Parole Authority 614-752-1136.
- Intrastate/Courtesy Supervision
  - The Department is committed to participating in Courtesy supervision in an effort to help remove barriers to success and promote public safety.
  - Contact the Department's Courtesy Supervision Coordinator for additional information.
- Investigation Services – Sealing of Records and Pre-Sentence Investigation
  - At the direction of the Court the Investigation Unit completes pre-sentence investigation summary reports consisting of family, social, criminal history and assessment information, to assist in appropriate sentencing decisions.
  - This department also handles Sealing or Records Reports. Individuals who meet the criteria determined by the Ohio Revised Code may petition the Court to have certain categories of charges sealed or expunged from their record.
    - Dismissals
    - Convictions
    - Bail Forfeitures
    - Felony dismissals – are forwarded to Franklin County Common Pleas Court for review before submitting to FCMC for final hearing.
- Pretrial Services – Bail Investigation and Supervision
  - Pretrial Services staff are tasked with completing a **Bail Investigation Report** which will be used to assist the Court in making bail decisions.
  - Participation in the Bail Investigation interview process provides important information to the pretrial services staff to assist the Court in making an informed decision regarding bail.
  - Upon release from jail individuals assigned to Pretrial supervision are instructed to report to the 8<sup>th</sup> floor of 375 S. High Street between the hours of 9 a.m. – 11 a.m. the next business day
- Probation Assisted Victim Empowerment Division (PAVED)/Victim Assistants
  - The PAVED program provides assistance to victims of defendants who have been placed on probation. For safety concerns or questions related to a stay away order contact the PAVED Unit at 614-645-8360.
- Re-entry Coordinator

- The Re-entry Coordinator provides assistance and information to justice-involved individuals about available programs and services (including employment info, ID info, housing info, peer support info, utility assistance info, bus passes/transportation, etc.).
- Please contact the Re-entry Coordinator for additional information.
- Specialized Docket Supervision and Specialized Programs
  - PACT (The Partnership for Advocacy, Care and Treatment)
    - This program is a unique, collaborative and comprehensive approach for individuals placed on probation with charges related to soliciting.
    - The program incorporates: an individualized, comprehensive, bio-psycho-social assessment; specialized case management; alcohol and drug treatment; the option of medication assisted treatment; trauma services; mental health services linkage; and wrap around services such as, housing, transportation, and GED
- Special Programs Unit
  - Referral and Linkage to Community Resources
  - Mental Health and Drug and Alcohol Assessments.
  - Medication Assisted Treatment (MAT)
    - The Courthouse MAT Program
    - This program is a unique partnership that allows for the identification, screening, assessment and medication assisted treatment to begin prior to, or immediately following, an individual's release from custody.
  - Residential and Outpatient Programs
    - Halfway House Response Program (HHRP)ALVIS
      - The goal of this residential halfway house program is to address an individual's assessed risk factors, including: Criminal Thinking, Criminal Personality, Criminal Peers, Substance Abuse, Education and Employment, in an effort to lower the individual's risk of reoffending and assist in their rehabilitation.
      - Halfway house participants may remain in the program for up to six (6) months.
      - Phase progression and program completion is contingent upon an individual's risk level, progress and program compliance.
    - Richland County Community Alternative Center (RCCAC)
      - Intensive alcohol/drug treatment in a supportive residential program. Staff arrange for aftercare as needed, to ensure a supported transition back to Franklin County.
    - TRI-C Program (Comprehensive Community Care)
      - Comprehensive, holistic and centralized intensive outpatient includes AOD, cognitive-behavioral group, vocational services, medication assisted treatment, leisure skills training, parenting skills training and others, in one location.
      - Services are provided by Columbus Public Health on Parsons Avenue, and Community for New Direction on Atcheson Street.
      - Program length approximately 18 weeks.
    - Safe Housing Program
      - Short term supervised housing services for women at Alvis.
      - Women live in the safe housing apartments and attend treatment in the community.
      - The residence is available for approximately 90 days (treatment agencies assist with permanent housing as soon as possible after admission).
- Work Release
  - The Work Release Program is a jail alternative that provides residential services to court ordered individuals. Judges may impose this community response as an alternative to a mandatory jail sentence, as a condition of pretrial release or probation supervision or as a response to noncompliance.

- The Work Release Program allows individuals to maintain employment, attend programming and take care of financial responsibilities.
- The Work Release Program provides services to both men (located at 2655 Jackson Pike) and women (located at 868 Bryden Rd). The program is operated by Alvis.
- Work Release Program participants must be verifiably employed full-time (no less than 30hrs/week).
- Work Release participants are required to pay a program fee of 25% while participating in the Work Release Program.
- For additional information please contact the Work Release Officer or to schedule an appointment to review an individual's eligibility.